**Tremont District Library Board Meeting Minutes**

Monday, November 20, 2023

7PM Tremont District Library

Linda Abts, Shanna Dickey, Christy Doering, Noah Lee, Jo Ellen Lohnes, Suzanne Manningham, William Uhler

***Library Director***: Maria Ford

***Present***: Linda Abts, Shanna Dickey, Christy Doering, Jo Ellen Lohnes, Noah Lee, Suzanne Manningham

***Absent:*** William Uhler

***Quorum present:*** Yes ***Others Present:*** None

***Proceedings:*** Meeting called to order at 7:00PM by President Doering

***Minutes:***

Trustee Noah moved to accept the October 16, 2023, meeting minutes. Trustee Jo Ellen seconded the motion.

AYES: all NAYS: none Motion Carried.

***Director’s Report:*** given by Maria.

***Treasurer’s Report:*** given by Trustee Jo Ellen

*Checking Account Balance:* $3,976.00 *Money Market Balance:* $256,969.73.

Trustee Linda moved to accept Treasurer’s Report and Trustee Shanna seconded.

AYES: all NAYS: none Motion Carried.

***Bills:***

This month’s bills were reviewed.Trustee Noah moved to pay bills and Trustee Shanna seconded.

AYES: all NAYS: none Motion Carried.

***Old Business:***

None

***New Business:***

Director Maria left the room in order for the board to discuss Health Insurance for 2024. Health Insurance is offered to the Youth Director and Director, but the Director is the only employee who participates in the health insurance benefit. Yearly premiums will be $175 more than 2023. Trustee Noah moved to cover 75% of the health insurance premium of $6,228 for the Library Director (Maria Ford) in 2024 and Trustee Suzanne seconded. AYES: all NAYS: none Motion Carried.

Trustee Jo Ellen moved to revise the Personnel Policy under Life Insurance/Health Insurance to include the sentence “Hourly full-time employees are not offered a medical plan at this time.” and Trustee Linda seconded. AYES: all NAYS: none Motion Carried.

Trustee Shanna moved to approve the Library’s 2024 Calendar and Trustee Noah seconded. AYES: all NAYS: none Motion Carried.

Trustee Jo Ellen volunteered to fill out staff Christmas cards and procure gift cards. Director Maria asked the Board to review the Serving Our Public” grant checklist, which will be discussed in January.

Meeting adjourned at 7:58PM Next Meeting: Monday, January 15, 2024.

Minutes submitted by Secretary, Linda Abts